



Archery Victoria^{inc.}

Archery Victoria Inc
P.O. Box 288
YARRAVILLE VIC 3013

2022 BOARD NOMINATIONS – 3 Positions Available

About Archery Victoria

Archery Victoria (AV) is a not-for-profit Regional Governing Body/State Sporting Association for Archery in Victoria. A key objective of Archery Victoria is to promote and grow the sport of archery. Archery Victoria is affiliated with Archery Australia who in turn are affiliated with World Archery.

Membership in Victoria consists of over 1,500 athletes who are members of the 28 recognised Archery Victoria member clubs. Clubs are situated in both metropolitan and rural areas of the State.

Our Strategic Plan builds on the priorities of Archery Australia, the Victorian State Government and our archery community.

AV is strongly supported by the Victorian State Government through grant funding, governance support and advice. AV also holds membership with support organisations such as VICSPORT and Volunteering Victoria.

Our organisation is governed by Rules of Association which were brought into being in September 2019.

The AV Board

Our Rules establish the authority of the Archery Victoria Board.

The Board consists of 6 elected and up to 3 appointed Board Members. The term of office for the elected Board Members is generally three years – although this may be reduced if a vacant position was not taken up in previous years.

Three Board positions are up for election in 2022. One position will be available for 1 year – currently vacant. Two positions will be for 3 years and are currently held by Deb Jones and Robyn Mortimer.

Appointed Board Members (up to 3 will be seconded by the Board as needed).

The Victorian Government has introduced a gender quota requirement for State Sporting Associations within Victoria. This requires

Archery Victoria to have 40% representation of female Board members. The AV Board currently meets this requirement with 100% female Board members. As well as seeking gender equity on the Board, Archery Victoria is seeking to be inclusive of the broader community. As such, all interested financial members of Archery Victoria are encouraged to nominate to become a member of the Board.

Key Board Responsibilities

The AV Board provides leadership and governance for:

- business operations;
- governance responsibilities;
- financial management;
- compliance with WHS, Child Safety and other legislative responsibilities;
- review of organisation and program projects and reports;
- relationship management;
- sponsorship and marketing; and
- delivery of AV strategic plans.

As a volunteer Board with no paid staff, the Board takes on a wider operational responsibility than may be the case on other Boards. The major work of the Board over the next twelve months includes the continued implementation and review of our Strategic Plan, the growth of inclusion in our sport, the implementation of our State Pathways Framework, and increasing the participation of women and girls, junior athletes and senior Victorians in our sport,.

Length of Term

One Board Member at this election will be elected for 1 year and two Board Members will be elected for 3 years in accordance with our Rules of Association.

Meetings and Time Commitment

The Board meets every month (with the exception of December). Meetings are generally held on the 4th Thursday of each month and commence at 7pm.



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Meetings are mostly held as electronic meetings – via Zoom technology. Electronic meetings reduce the time and travel commitment for our Board members and makes volunteering in these positions easier and more cost and time effective.

Board Members are also expected to attend the Annual General Meeting and any Special General Meetings which may be held from time to time. Club Connect and Support Forums are held online bi-monthly and are facilitated by Board Members on a rotational basis.

Archery Victoria has a number of working groups and sub-committees. Members of the Board can expect to be appointed to roles within these working groups and sub-committees.

Board Members also take on the role of Club Mentor to a number of clubs throughout the State. The Board as a whole determines which Board Members will mentor which clubs. The Board Mentor is the first port of call for any support required by the member club.

The AV Board is a working board. Board Members take on tasks within their capability and time commitments. Anyone elected to the Board should expect to contribute to the operational and strategic running of the organisation.

Board Members are encouraged and supported to upskill via training and education opportunities.

Skills Required

Nominees for Board positions will require a range of personal and professional skills including:

- A demonstrable passion for sport and a genuine understanding and respect for the opportunities and health (physical and mental), social and other benefits that Archery Victoria presents to the entire Victorian community.
- Strategic thinking, with an ability to build a shared understanding of, and commitment to, a vision for archery in Victoria.

- The ability to relate to people at all levels.
- The ability to influence and work collaboratively with a range of interest groups including governments at all levels, contractors, officials, volunteers, members, athletes and supporters.
- Demonstrate integrity in all dealings, be honest and open, listen to and consider stakeholder views and act in a way that reflects the culture and values of Archery Victoria.

Nominations and Timelines

At the upcoming 2022 AGM, AV is seeking nominations for three elected Board members with the newly elected Board Members taking up their positions following the AGM. The voting members of Archery Victoria are the Member Clubs represented by the Club delegate.

The first meeting of the new Board will take place immediately after the AGM. This meeting will determine which Board Members will undertake which roles on the Board (e.g. President, Vice-President, Secretary, CFO etc). The agenda of this first meeting is limited to appointments to positions only.

Archery Victoria is actively encouraging nominations from all interested members. Nominees must be financial members of the association and must be 18 years of age or over.

Nominations can be submitted on the form below which should be sent to secretary@archeryvic.org.au. Nominations are due by **cob 28 October 2021**.

Enquiries

Enquiries in relation to these positions can be made to any current Board Member – contact details are on the Archery Victoria website – www.archeryvic.org.au or via email to secretary@archeryvic.org.au

Nominees are requested to convert the nomination form to a pdf document prior to submission.



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Nomination Form

Applicant Details

Name:	
Email:	Mobile Phone:
AA Membership Number:	Member Club:

Vision and Objectives: (If elected to the Board what is your vision for the future of archery in Victoria and what would you like to achieve during your term of office)

Selection Criteria: Tell us how do you believe you meet the following criteria?

Governance (Essential)

Demonstrated experience and understanding of good governance and especially:

1. The leadership role of a Board and of its Directors.
2. The ability to focus on strategic issues in decision making,
3. The ability to work cooperatively and as part of a team on a Board.
4. The requirements to meet the obligations of being a Board member including preparations for meetings, contributions out of meeting time and attendance at Archery Victoria events as needed.
5. Willingness to participate in governance education.



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Sport (Desirable)

1. An understanding of the Australian sports system.
2. An understanding of the Victorian archery community.
3. An understanding of one or both of participation and high performance, and the pathways and opportunities in each as provided by, and as might be provided by, Archery Victoria now and into the future

Skills and Experience (Essential)

A proven background in big picture and strategic thinking ability and capacity with expertise in two or more of the following:

1. Marketing and sponsorship
2. Community engagement
3. Sport development
4. High performance
5. Legal
6. Finance and risk
7. Technology, digital, data
8. Ethics and integrity
9. Human Resources
10. Any other skills you believe are relevant



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(Movers and Seconders of this nomination must be full financial members of an Archery Victoria Member Club, Archery Victoria and Archery Australia)

MOVED

I.....hereby formally nominatefor a position on the Archery Victoria Board subject to the conditions as outlined in the Archery Victoria Constitution

Name	Club
AA Membership No	

Signature:

Date:

SECONDED

I.....hereby formally second.....for a position on the Archery Victoria Board of Management subject to the conditions as outline in the Archery Victoria Constitution

Name	Club
AA Membership No	

Signature:

Date:

I.....hereby accept the nomination for a position on the Archery Victoria Board of Management subject to the conditions of election and the terms of office under the Constitution of Archery Victoria and acknowledge that I have read, understood and accepted the role and duties of the position as listed in the relevant duty statement

I further request consideration for a 1 year or 3 year term of office (please circle either a, b or c):

- a. 1 year; or
- b. 3 year; or
- c. Either.

Signature:

Date:

Once this nomination form is completed, please convert it to .pdf and send to secretary@archeryvic.org.au before 28 October 2022.