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1. Purpose

1.1 The purpose of this policy is to provide clear guidelines for the taking, use, and publication of photographs and videos at Archery Victoria events, venues, and activities. This ensures the privacy, safety, and welfare of all participants, particularly minors, while promoting Archery Victoria in a positive and respectful manner.

1.2 In Australia there is generally no law restricting photography of people (including children) in public spaces provided the images are not:

- indecent (i.e., taken within change rooms, toilets or other invasions of privacy) or
- provocative in relation to minors; or
- being used for voyeurism, or
- for the purpose of recording a person's private areas; or
- protected by a court order (i.e., child custody); or
- for commercial purposes (i.e., used for endorsement without permission).

1.3 There are some local rules (i.e., some sports have banned taking photos of children), but there is no overall law banning photos (including of children) in public areas.

1.4 Clubs should acknowledge that it is not illegal to take photos or videos in a public place. At archery events, it is more often than not parents and friends taking photographs of their children, or amateur or professional photographers filming the event.

1.5 Some people however may consider photos or videos to be unwarranted or obtrusive. Whilst there is no generally recognised right to privacy in these situations, common sense and courtesy must always apply.

1.6 There is a risk that images of children may be used inappropriately or illegally. Archery Victoria requires that individuals, wherever possible, obtain permission from a child's parent/guardian before taking an image of a child who is not their own and ensure that the parent knows how the image will be used. We also require the privacy of others to be respected and disallow the use of camera phones, videos and cameras inside changing areas, showers and toilets which we control or are used in connection with our sport.

1.7 Even though it is not illegal to take photographs in a public place, nor is consent expressly required, we expect that photographers respect the privacy and wishes of others.

1.8 This Policy and the associated Codes of Conduct, and forms enter into force and apply to Archery Victoria, Clubs and Members as of 30 November 2025. It will be reviewed on or before 30th November 2027. Unless required by changes to legislation, changes to the Rules Archery Victoria or Archery Australia policies, or as determined necessary by the Archery Victoria Board.

1.9 Copies of all documents can be obtained from the Archery Victoria website. Additional information is available from the Secretary, Archery Victoria.

2. Scope

This policy applies to:

- All Archery Victoria activities, including competitions, training sessions, meetings, promotional events, and ceremonies.
- All members, officials, coaches, volunteers, parents, spectators, media representatives, and photography/videography contractors.
- All forms of image capture and recording, including still photography, video, and live streaming.

3. Principles

3.1 Archery Victoria supports the use of photography and videography to celebrate achievements and promote the sport, provided it is done:

- Lawfully and in accordance with privacy, child safety, and intellectual property laws.
- Respectfully, ensuring images are appropriate and not misleading, harmful, or exploitative.
- Safely, ensuring that no individual is put at risk or made to feel uncomfortable.
- With consent, especially when photographing minors or private individuals.

4. Consent and Permissions

4.1 General Consent

When registering for Archery Victoria events, participants may be asked to provide consent for photography and image use. This consent allows Archery Victoria and its representatives to capture and use images for legitimate promotional, educational, and archival purposes.

4.2 Minors

Images of children (under 18) may only be taken and used with written consent from a parent or guardian. Identifiable images of minors will not include full names or personal details without explicit written permission.

NOTE: For more information on photographing minors see Archery Victoria Safeguarding Children and Young People Policy.

4.3 Images of Indigenous or Minority Cultures

Not all cultures and communities are comfortable with photography or video recordings for a variety of reasons. These may include religious or spiritual beliefs, legal issues, or simply general unease at the prospect of being recorded.

Clubs should be particularly respectful when taking photographs or videos involving children of minority groups, indigenous cultures, or other persons or communities with such beliefs.

The Club/photographer should seek permission before taking images or videos involving such groups, and should respect to the wishes of all participants, if asked to cease, do so.

Clubs/photographers should always consider whether its behaviour may be offensive to others.

4.4 Withdrawal of Consent

If a parent/guardian does not wish their child to be photographed:

- They should approach the photographer and politely request that no photos or video be taken of their child.

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- They are not entitled to confiscate a person's camera or mobile phone (and neither are clubs, coaches or team managers).
 - If they have politely asked the person to stop taking photos or video, and they refuse:
 - The parent/guardian should report the matter to a Club official stating the reasons why they are concerned.
 - Confronting the individual, or acting aggressively toward the person may inflame the situation and lead to an Official complaint against the parent/guardian.
 - Archery Victoria expects that all parties act with respect and courtesy at all times.
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Affiliated clubs and their members should not post recordings on social media (Facebook, YouTube, Twitter, Snapchat, etc) without permission of the person. This may create tensions and may expose the poster to personal liability.

Any individual or parent/guardian may withdraw consent for using a photo/video on websites, social or advertising at any time by contacting the Secretary of Archery Victoria in writing. Archery Victoria will make reasonable efforts to remove or cease using the relevant images.

5. Photography at Events

5.1 Official Photography

Only authorised photographers may take official photos/video on behalf of Archery Victoria; they must wear identification provided by Archery Victoria and comply with this policy.

5.2 Spectator Photography

Spectators and parents may take photographs for personal use only, provided they respect others' privacy and do not interfere with competition or coaching.

Photography of individuals other than one's own family members while it does not expressly require permission from the subject, it is considered 'good manners' to seek permission prior to taking photographs.

5.3 Restricted Areas

- **Field Access**
Photography is not permitted forward of the shooting line or peg, or in and around the equipment line, without prior consent from the event organisers.
- **Supervision and Safety**
Before the commencement of the event, the event organisers must escort the photographer around the tournament field or field course to clearly identify areas where photography is and is not permitted.
 - If this orientation cannot be completed, the photographer must be accompanied at all times by an authorised member of the organising committee.
- **Respecting Archer Requests**
If an archer requests not to be photographed or conversed with while shooting, the photographer must immediately cease photography and wait until, the archer has finished shooting to liaise with the archer to arrange an alternative opportunity for taking images.
- **Privacy Areas**
All forms of image capture are strictly prohibited in changing rooms, toilets, or any area where individuals have a reasonable expectation of privacy.

6. Use of Images

6.1 Images may be used by Archery Victoria in publications, websites, newsletters, social media, and promotional materials provided that use and context is agreed prior to use. An Image Consent Form should be completed prior to use and filed with the Secretary Archery Victoria.

6.2 All use of images must portray individuals and the sport of archery in a positive and respectful manner. Digital manipulation or editing that misrepresents any image or individual is strictly prohibited.

7. Reporting Concerns

7.1 Any concerns about inappropriate photography, use of images, or breaches of this policy should be reported immediately to:

- The Secretary Archery Victoria, or
- integrity@archeryvic.org.au.

Archery Victoria will investigate and, where necessary, take action consistent with its Member Protection and Child Safety Policies.

7.2 If anyone has reason to believe that a person is taking inappropriate images or video:

- They should notify a Club official.
- Also notify Archery Victoria at integrity@archeryvic.org.au

7.3 If they believe it is necessary to notify police, they should also advise a Club official of their decision; it may have already been done.

7.4 The person should also take steps to remember the person's attire and appearance, including any other identifiable characteristic (eg, car registration, whether known to any other persons, etc).

7.5 For more information on photographing children and young people see Archery Victoria's Safeguarding Children and Young People Policy.

8. Breaches and Consequences

8.1 Failure to comply with this policy may result in:

- Removal from the venue or event,
- Revocation of photography privileges, and/or
- Disciplinary action under Archery Victoria's Member Protection or Code of Conduct policies.