

Doc No.:	1203	Version:	02
Revised Date:	30/11/2025	Replaces Version:	0533
Review Date:	30/11/2027	Pages:	4

## 1. Purpose

1.1 The purpose of this policy is to ensure a safe, healthy, and enjoyable environment for all members, participants, officials, and visitors by eliminating exposure to tobacco smoke and vaping products during Archery Victoria activities and events.

1.2 This Policy enters into force and applies to Archery Victoria, Clubs and Members as of 30 November 2025. It will be reviewed on or before 30<sup>th</sup> November 2027. Unless required by changes to legislation, changes to the Rules Archery Victoria or Archery Australia policies, or as determined necessary by the Archery Victoria Board.

1.3 Copies of all documents can be obtained from the Archery Victoria website. Additional information is available from the Secretary, Archery Victoria.

1.4 Breaches of the Policy after 30<sup>th</sup> November 2025 may lead to disciplinary sanctions in accordance with the processes provided in the Policy.

## 2. Scope

2.1 This policy applies to all Archery Victoria venues, competitions, training sessions, meetings, and events, and to all members, officials, coaches, volunteers, parents, and spectators. It includes all forms of smoking and vaping, including tobacco, e-cigarettes, and other related products.

2.2 Archery Victoria expects that coaches, players, officials and volunteers will refrain from smoking while involved in an official capacity for the club, on and off the field.

2.3 Environmental (second-hand) tobacco smoke is a health hazard and that non-smokers should be protected from it.

## 3. Policy Statement

3.1 Archery Victoria is committed to providing a smoke-free environment and promoting the health and wellbeing of our community. Smoking and vaping are prohibited in all indoor and outdoor areas under the control of Archery Victoria, including but not limited to:

- All indoor areas
- Shooting lines, equipment areas, tournament grounds and field courses.
- Clubrooms, offices, changerooms, and toilets.
- All spectator areas (standing and seated, covered and uncovered)
- Outdoor areas within 10 metres of playing, training, or event spaces.
- All canteen, catering, eating and drinking areas
- Vehicles operated by Archery Victoria.

Smoke free areas will be signed (where possible).

---

## **4. Events and Competitions**

4.1 All Archery Victoria events, including tournaments, presentations, and meetings, are to be smoke-free. Organisers must ensure:

- Smoke-free signage is clearly displayed.
- Announcements remind participants and spectators of smoke-free requirements.
- Support is provided to any member requesting assistance in maintaining a smoke-free environment.

## **5. Responsibilities**

5.1 Archery Victoria Board must ensure that the policy is communicated to all affiliated clubs. Clubs must adopt and enforce this policy at club level and ensure members are aware of it. They must post No Smoking/Vaping signage in appropriate areas around their facilities.

5.2 Members and Visitors are expected to respect the smoke-free areas and comply with this policy.

## **6. Breaches**

6.1 All club committee members will uphold this policy and any non-compliance will be handled according to the following process:

- Club members and/or guests should notify the committee of any breaches of this policy.
- A friendly approach will be made to the person smoking, explaining our policy, and directing them to any areas where smoking is permitted.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the club facilities or event.
- Disciplinary action under Archery Victoria's Code of Conduct for repeated or deliberate breaches.