

Archery Victoria Form			
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Small Club Grant Application Form

Small Club Grant Instructions

This form is for making an Application for a Small Club Grant from Archery Victoria.

- **Submission Deadline:** The form must be submitted prior to expending money for the goods or services that are the subject of the Grant.
- **Receipts & Invoices:**
 - All grants must be accompanied by original quotations or tax invoices.
 - Receipts for Grant expenditure must be supplied to the Archery Victoria Treasurer no more than 60 days of expenditure.

Where to Send this Application Form

- Secretary, Archery Victoria: secretary@archeryvic.org.au

Approval & Payment Process

- A decision will be made by the Archery Victoria Board within 14 days of receiving the Small Club Grant Application Form.
- The Club will be notified by email on the approval or denial of the Grant. Reasons will not be provided for either decision.
- Payment will be made within 7 days of receipt by the Archery Victoria CFO.

Club Seeking Grant		Number of Members	
Person Making Application		Club Role	
Email Address		Date	

Brief description of project or activity

Details of Expected outcomes and benefits to the Club

Total Cost of Activity		Grant Amount Sought	
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Payable to, (Club)		Date:	
Bank:		BSB:	
Account Name:		Account No:	