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1. Introduction

1.1 Archery Victoria recognises the exceptional achievement of athletes who are selected to represent Australia at international archery events. Selection to an Australian Team reflects not only the individual athlete's skill and commitment but also the strength and quality of archery within Victoria.

1.2 The purpose of this policy is to outline the framework for Archery Victoria's support to members who have achieved national team selection. This support is intended to assist with costs associated with participation in international competitions and to acknowledge the dedication required to perform at the elite level.

1.3 Through this policy, Archery Victoria seeks to encourage high performance, foster pathways to national representation, and uphold our commitment to supporting athletes who represent both Australia and the Victorian archery community with distinction.

2. Purpose and Scope

2.1 The purpose of this policy is to define the principles, eligibility, and processes governing the provision of support to Victorian archers who are selected to represent Australia in officially sanctioned international competitions.

2.2 This policy applies to all financial members of Archery Victoria who:

- Are selected by Archery Australia to represent Australia at an international event; and
- Are affiliated with a Victorian club in good standing with Archery Victoria; and
- Have met all requirements relating to conduct, compliance, and eligibility under Archery Victoria and Archery Australia policies.

2.4 The scope of this policy includes:

- Financial assistance or grants provided to eligible athletes;
- Administrative or logistical support offered by Archery Victoria; and
- Recognition of athletes' achievements at state level.

2.5 This policy does not apply to athletes who attend international events as self-funded individuals and are not officially representing Australia, nor does it apply to support or funding provided directly by Archery Australia or any other external funding body.

2.6 This Policy enters into force and applies to Archery Victoria, affiliated Clubs and Members as of 30 November 2025. It will be reviewed on or before 30th November 2027. Unless required by changes to legislation, changes to the Rules Archery Victoria or Archery Australia policies, or as determined necessary by the Archery Victoria Board.

Copies of all documents can be obtained from the Archery Victoria website. Additional information is available from the Secretary, Archery Victoria.

3. Eligibility and Support Criteria

To be eligible for support under this policy, athletes must meet all of the following criteria:

3.1 Eligibility Requirements

- The Archer must be a current financial member of a club affiliated with Archery Victoria at the time of selection and competition.
- The Archer must have received formal written confirmation of selection to an Australian Team by Archery Australia.
- The Archer must demonstrate behaviour consistent with the Archery Victoria Code of Conduct, Archery Australia Member Protection Policy, and the Sport Integrity Australia framework.
- All outstanding obligations to Archery Victoria, including membership fees, disciplinary matters, and reporting requirements, must be met.
- The Archer must ordinarily reside in Victoria or demonstrate a substantial connection to the Victorian archery community.

3.2 Forms of Support

Eligible Archers may receive one or more of the following forms of support, subject to available funding and Board approval:

- A monetary contribution of up to \$500, to offset costs such as travel, accommodation, entry fees, or equipment transport paid after attending the event, and subject to clause 3.3.
- Support letters, endorsement for funding applications, or coordination with Archery Australia or other agencies.
- Acknowledgement of achievement through Archery Victoria communications, presentations, or awards.

3.3 Conditions of Support

Support will be determined annually based on the number of eligible athletes and available budget allocations.

- Archers may claim only one award per calendar year.
- Archers will be required to submit evidence of team participation.
- Funding will be provided directly to the athlete or their nominated guardian (if under 18 years of age), subject to providing copies of:
 - Letter of offer from Archery Australia to be a member of the national team.
 - The official Archery Australia team selection procedure for the event.
 - Evidence that the archer did compete in the event (typically official competition results).
- Recipients of support are encouraged to contribute to the promotion of archery in Victoria, such as attending state events, formally sharing their experiences with members, conducting coaching clinics or similar. Future contributions must be documented in the proposal for support to the Board.
- Applications will only be accepted for the following events:
 - Olympic Games
 - Commonwealth Games
 - World Target Championships
 - World Youth Target Championships
 - World Field Championships
 - World Cup Events

4. Application and Approval Process

4.1 Application Submission

Eligible Archers seeking support under this policy must submit an application to Archery Victoria within 30 days of receiving official selection notification from Archery Australia. Applications are to be submitted electronically to the Archery Victoria Secretary using Form ?????? Application for Support.

Applications must include:

- A copy of the official team selection confirmation;
- Details of the event (location, dates, and competition level);
- A summary of estimated expenses related to participation; and
- Any other information requested by Archery Victoria to assess eligibility.

4.2 Assessment and Approval

All applications will be reviewed by the Archery Victoria Board or its nominated subcommittee. The Board reserves the right to determine the amount and form of support granted, which may vary from year to year. The decision of the Board is final and not subject to appeal.

- The assessment will consider:
 - Eligibility under this policy;
 - The level and nature of the international event;
 - The number of applicants in the current year; and
 - The funds available within the annual budget allocation.

Successful applicants will be notified in writing within 7 days of the Board's decision.

4.3 Payment

Payment will be made by applying to the Secretary, Archery Victoria, and subject to the conditions set out in Clause 3.3, Other forms of support will be processed within a reasonable timeframe following approval.

Where applicable, recipients may be required to provide receipts or documentation confirming participation and expenses incurred. Claims for financial support are made to secretary@archeryvic.org.au using the Expenses Claim Form.

4.4 Unsuccessful Applications

Applicants who do not receive funding support may still be recognised by Archery Victoria for their achievement and may be provided with non-financial support, such as letters of endorsement or public acknowledgement.

5. Reporting and Accountability

5.1 Reporting Requirements

1. Archers who receive support under this policy are required to provide a brief written report to Archery Victoria within 30 days of returning from the international event.
2. The report should include:
 - A summary of the event and the athlete's performance or experience;
 - Key learnings or insights relevant to athlete development;
 - Acknowledgement of Archery Victoria's support.

5.2 Financial Accountability

- All funds provided under this policy must be used solely for the purpose of assisting the athlete's participation in the approved international event.
- Archery Victoria may request proof of expenditure and reserves the right to recover funds if it determines that the support was misused or the athlete did not participate in the event without reasonable cause.

5.3 Recognition and Community Contribution

- Supported Archers are encouraged to share their experiences with the Victorian archery community through presentations, social media posts, or participation in Archery Victoria events.
- Archers may be invited to contribute to development programs, training sessions, or promotional activities aimed at inspiring future representatives.

5.4 Record Keeping

- Archery Victoria will maintain records of all applications, approvals, payments, and reports for a minimum period of five years.
- Data will be managed in accordance with Archery Victoria's Privacy Policy.

6. Related Documents

This policy should be read in conjunction with the following Archery Victoria and Archery Australia documents:

- Archery Victoria Constitution and Rules of Association
- Archery Victoria Member Protection Policy
- Archery Victoria Code of Conduct
- Archery Australia Team Selection Policy